ORDINANCE NO. 997

AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION OF CERTAIN PUBLIC OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF DEMAREST, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR 2012.

BE IT ORDAINED by the Mayor and Council of the Borough of Demarest as follows:

SECTION 1. That the annual salaries of the following officers and employees of the Borough of Demarest shall be paid in bi-weekly installments and fixed in the amounts set opposite their respective titles.

A. Administrative and Executive

	Low	High	Actual
Borough Clerk	$46,814.00	$68,177.00	$61,814.00
Tax Collector*	$43,500.00	$64,200.00	$51,383.00
Chief Financial Officer*	$29,835.00	$35,802.00	$29,835.00
Tax Collector**	$29,835.00	$64,200.00	$55,000.00
Chief Financial Officer**	$15,000.00	$35,000.00	$15,000.00
Treasurer	$ 1.00	$25,000.00	$ 1.00
Tax Clerk	$35,000.00	$45,000.00	$33,000.00
Finance Clerk	$ 1,500.00	$ 1,800.00	$ 1,500.00
Technical Assistant	$34,471.00	$53,366.00	$44,471.00
Library Director	$45,000.00	$78,546.00	$66,764.00
Library Head Youth Services	$45,000.00	$58,752.00	$48,000.00
Library Head of Circulation	$ 5,000.00	$32,000.00	$32,000.00

*date of employment 1/1/12 – 9/7/12
**date of employment 10/29/12 – 12/31/12

B. That the following fringe benefits shall be granted to the aforementioned employees:

1. Hospitalization for full family coverage as required.

2. All full time employees shall be entitled to receive vacation time and legal holidays as set forth in "Employee Policies".

3. All full time employees, hired prior to January 1, 1995, will be paid longevity at the rate of one (1%) percent for every three (3) years of service, from the commencement date of employment for those hired after said 1971 inception date.

4. All full time employees hired after December 31, 1994 shall not be eligible to receive longevity pay.

5. All full time employees shall be entitled to participate in the Delta Dental Plan Fund for dental coverage on an employee only basis.

SECTION 2. That the annual salaries of the following public officials of the Borough of Demarest shall be paid quarter-annually and fixed in the amounts set opposite their respective titles:

Mayor	$00.00
Each Council Person	$00.00

SECTION 3. That the annual salaries of the following officers and employees of the Borough of Demarest shall be paid in bi-weekly installments and fixed in the amounts set opposite their respective titles:

A. Department of Public Works

	Low	High	Actual
Acting Superintendent	$70.000.00	$80,000.00	$ 70,000.00
Assistant Superintendent	$65000.00	$75,000.00	$ 66,946.00

B. That the following fringe benefits shall be granted to the aforementioned employees.

1. Hospitalization for full family coverage as required.

2. The Acting Superintendent, Assistant Superintendent shall be entitled to receive vacation time and legal holidays as set forth in "Employee Policies".

3. The Acting Superintendent will be paid longevity at the rate of one (1%) per cent for every three (3) years of service as of January 7, 1991, the commencement of employment.

4. The incumbent Assistant Superintendent will be paid longevity at the rate of one (1%) percent for every three (3) years of service as of May 14, 1973, the commencement date of employment.

5. The Acting Superintendent and Assistant Superintendent shall be entitled to participate in the Delta Dental Plan for dental coverage on an employee only basis.

SECTION 4. That the annual salaries of the following officers and employees of the Borough of Demarest shall be paid in bi-weekly installments and fixed in the amounts set opposite their respective titles.

A.	Tax Assessor	$18,421.00
	Construction Official	4,013.00
	Building Sub Code Official	10,351.00
	Zoning Officer	3,932.00
	Plumbing Sub Code Official	6,000.00
	Electrical Sub Code Official	15,000.00
	Assessment Search Officer	250.00
	Tax Search Officer	250.00
	Superintendent of Sewers (Annual)	1,500.00
	Planning Board Secretary *	1,000.00
	Zoning Board Secretary **	1,000.00
	Construction Secretary	1,000.00
	Fire Marshall	6,353.00
	Library Director – One time merit raise	2,000.00

*Payable $83.33 per meeting upon presentation of a duly executed voucher.
** Payable $83.33 per meeting upon presentation of a duly executed voucher.

SECTION 5. That the annual salaries of the following officers and employees of the Borough of Demarest shall be paid quarter-annually and fixed in the amounts set opposite their respective titles:

A.	Judge of the Municipal Court	$ 8,186.00
	Municipal Recycling Coordinator	750.00
	Fire Protection Sub Code Official	6,570.00

SECTION 6. That the hourly rate of pay shall be as follows:

A. Administrative Assistant (1040 hours maximum) - Part Time $15.00 to$ 17.39
Administrative Assistant (832 hours maximum) – Part Time $15.00 to $17.39

Deputy Court Clerk (125 hours maximum)	$14.97
Court Sound Recorder (50 hours maximum)	$13.14
Public Health Nurse (300 hours maximum)	$29.04
Road Dept. Extra Help (400 hours maximum)	$11.37
Part time Mechanic (1300.00 hours maximum)	$30.77
Summer Program Director (305 hours maximum)	$30.00 up to $40.00
Summer Program Arts & Crafts Supervisor (165 Hours maximum) up to	$ 25.00
Summer Program Sports Supervisor (165hours maximum) up to	$ 25.00
Summer Program Director Special Events (165 Hours maximum)	$ 17.00
Summer Program Director Enrichment Program (9Hours maximum)	$ 75.00
Summer Program Counselors (160 Hours maximum)	$ 7.00-15.00
~~Violations Clerk~~ (1040 hours maximum)	$ 16.27
Library Assistants Circulation/Pages	$ 7.65-27.85

Court Administr

SECTION 7. The compensation of the Construction Official for each resale certificate of occupancy inspection shall be $35 and will be paid monthly upon presentation of a duly executed voucher.

SECTION 8. The following annual contractual/retainer fees shall be paid quarter-annually for attendance at regular and executive meetings of the respective Borough boards or municipal court sessions:

A.

Planning Board Attorney-$250 per meeting with maximum	$3,000.00
Board of Adjustment Attorney-$250.00 per meeting with maximum	$3,000.00
Borough Prosecutor	$6,752.00
Planning Board Engineer-$150.00 per meeting with maximum	$1,800.00

B. In addition thereto, the foregoing shall receive such other compensation as they may legally be entitled to receive for services rendered to the Borough upon presentation of bills properly sworn to as required by law.

SECTION 9. The following annual contractual/retainer fees shall be paid (a) monthly or (b) quarter-annually for attendance at regular and executive meetings of the Mayor and Council:

A.

Borough Attorney	$4,000.00
Borough Engineer	540.00

B. In addition thereto, the foregoing shall receive such other compensation as they may legally be entitled to receive for services rendered to the Borough upon presentation of bills properly sworn to as required by law.

SECTION 10. There shall be paid to the Borough Auditor an annual fee of $32,500 for regular auditing services as rendered for the Borough including: Preparation of the Annual Debt Statement, Preparation of the Annual Financial Statement, Annual Budget and Annual Statutory Audit and in addition thereto such other compensation as he may be legally entitled to for auditing services other than the ordinary work upon presentation of bills properly sworn to as required by law.

SECTION 11. The annual Salary of the following officers of the Police Department of the Borough of Demarest shall be paid in bi-weekly installments and fixed in the amount set opposite their respective titles:

A. Chief of Police	$137,441.00
Deputy Police Chief	127,432.00

B. That the fringe benefits granted to the aforesaid Chief of Police and Deputy Police Chief shall be those set forth in Section 1B of this Ordinance, except that longevity shall be paid as of the commencement date of employment.

SECTION 12. That the hourly rate of pay shall be as follows:

A. Special Police (Class 1)	$ 13.38
Special Police (Class 2)	$ 14.97
Crossing Guards	$13.00 up to $ 16.27
Public Defender	$ 72.00

B. All Crossing Guards, with the exception of those on a substitute basis, shall be paid for three (3) legal holidays: Good Friday, Thanksgiving and Christmas, one (1) snow day for each storm, to a maximum of four (4) snow days and vacation time as set forth in "Employee Policies".

SECTION 13. The aforementioned officers, appointments, positions, employment and policies are hereby created, confirmed and ratified. All other employees not specifically mentioned herein shall receive such hourly-yearly wages as the Mayor and Council deem fair and reasonable for services rendered.

SECTION 14. This ordinance shall repeal all ordinances or parts thereof, inconsistent herewith, shall take effect after public hearing and passage as required by law and shall be retroactive to January 1, 2012.

BOROUGH OF DEMAREST

_____
Raymond J. Cywinski, Mayor

ATTEST:

_____
Susan Crosman, Borough Clerk
Introduced:
Adopted: