

**2016  
ORGANIZATION MEETING MINUTES  
JANUARY 4, 2016**

The Meeting followed directly from the Sine Die and began at 7:08PM.

Daryl Fox and Gregg Paster to be sworn in. John Hogan, county Clerk certified the elections of Daryl Fox and then Gregg Paster, and swore them both in, after enjoining everyone to work together for the good of the Borough.

On behalf of the County Executive, a commendation was presented by John Hogan. A commendation was also presented by the Board of Chosen Freeholders by Mr. Hogan.

Invocation was replaced by a moment of silence in honor of the New Year, as all local religious leaders seem to be busy.

Opening and Welcome by Mayor: Mayor Cywinski remembered Demarest residents who passed away in 2015. He asked that those assembled remember them and their family members in their thoughts and prayers. The Mayor stated his belief that Demarest is a caring community. He spoke about ways the Borough as a whole helps residents in time of grief. He spoke about the pressing nature of COAH in the coming year. He spoke about infrastructure changes that have been made and are needed to keep the character of Demarest. the Nature Center and his hope that those issues will be resolved in early 2016. The Mayor thanked all of the volunteers and voiced a hope to have a public recognition for them. He echoed the County Clerk's reminder to work together.

Motion to adopt By-Laws: Mr. Gray moved to adopt, second Mrs. Fox. All in favor. Carried.

Motion nominating President of the Council for the year 2016: Mr. Davis nominated Mr. Gray, second Mr. Paster.

**ROLL CALL VOTE:**

Mr. Gray-yes	Mrs. Iannuzzi-yes
Mr. Connolly-yes	Mrs. Fox-yes
Mr. Davis-yes	Mr. Paster-yes

Borough Clerk read the following: Review of Consent Agenda Items: All items with an asterisk are considered to be non-controversial by the Council and will be approved by one motion. There may be further discussion prior to the vote upon request of a member of the public or a Council member. Also, any item may be removed for further discussion or for roll call vote in which case the item will be removed and considered in its normal sequence as part of the general order of business.

## **Resolutions**

7. Resolution adopting Robert's Rules of Order, Revised Edition as Rules of Procedure.\*
8. Resolution setting 8:00 PM on the 2nd and 4th Mondays for 2016 Mayor and Council meetings.\*
9. Resolution to limit public comments.\*
10. Resolution that minutes of previous meeting need not be read by Borough Clerk if delivered to Mayor and Council, Borough Attorney, Borough Engineer, Tax Collector and Tax Assessor.\*
11. Resolution designating 2016 Official Newspapers: The Record, The Herald News and The Newark Star Ledger.\*
12. Resolution designating The Record, Star Ledger and The Herald News to receive all meeting notices.\*
13. Resolution authorizing Borough Clerk to advertise and publish notices, resolutions and ordinances in the appropriate official newspaper without further Mayor and Council approval.\*
14. Resolution authorizing the Borough Clerk to approve the usage of the Railroad Depot\*
15. Resolution designating 2016 depositories: Bank of America, Capital One, Wells Fargo, Northern Valley-Englewood, PNC Bank, TD North Bank, JP Morgan/Chase Bank, Valley National Bank, Mariner's Bank, Connect One Bank and Bank of New Jersey.\*
16. Resolution authorizing Delinquent Tax Penalty Interest Rate of 8% on taxes of less than \$1,500 and 18% on taxes in excess of \$1,500. \*
17. Resolution authorizing 6 percent year-end penalty on delinquent taxes above \$10,000.\*
18. Resolution authorizing Cancellation of Tax Delinquency of less than \$10.\*
19. Resolution authorizing return check fee in the amount of \$20.00.\*
20. Resolution authorizing Borough Treasurer to enter into Repurchase Agreements and Certificates of Deposit for a period of time not to exceed one year.\*

21. Resolution approving Workplace Connection for random drug testing term to expire December 31, 2016.

22. Resolution adopting 2016 Temporary Budget in the amount of \$2,164,296.00.\*

**Appointments**

23. Mayor's 2016 Salaried appointments. \*

Borough Clerk/Coord	Susan Crosman	DPW Supt.	Don Russell
Construction Secy.	Katherine Williams	Foreman	Robert DeTemple
Administrative Asst.	Elise Wrede	Roadmen	Daniel Ceccon
Administrative Asst.	Jeanine Siek		Joseph DiRese
CFO/Borough Treasurer	Philip Moore		Paul McCauley
Tax Clerk	Ida Mandich		Ken McLaughlin
Court Sound Recorder	Khaled Jaber		Michael Shields
Municipal Court Admin	Laurel Carnazza		Louis Tomasi
		Mechanic	Zbigniew Szewczyk
		Recycling Coordinator	Don Russell

24. Appointment of DeCOTIIS, FITZPATRICK and COLE as Borough Attorney for the year 2016\*

25. Appointment of DeCOTIIS, FITZPATRICK and COLE as Tax Appeal Attorney for the year 2016\*

26. Appointment of RUDERMAN, HORN & ESMERADO as Labor Attorney for the year 2016\*

27. Appointment of JAMES FEURY as Borough Engineer for the year 2016\*

28. Appointment of LERCH, VINCI, HIGGINS as Borough Auditor for the year 2016\*

29. Appointment of McMANIMON & SCOTLAND as Bond Counsel for the year 2016\*

30. Appointment of BROWN & BROWN as Insurance Risk Manager for the year 2016\*

31. Appointment of BRUNO ASSOCIATES as Grant Writer for the year 2016\*

32. Appointment of GEOFFREY MUELLER, Esquire, as Borough Prosecutor for the year 2016\*

33. Appointment of CHRISTOPHER MARTIN as Substitute Borough Prosecutor for the year 2016\*

34. Appointment of ALAN SILVERMAN as Fire Official term to expire December 31, 2016.\*
35. Appointment of SUSAN CROSMAN as Municipal Housing Liaison Officer term to expire December 31, 2016.\*
36. Appointment of SUSAN CROSMAN as Administrative Agent for COAH term to expire December 31, 2016.\*
37. Appointment of SUSAN CROSMAN as Public Agency Compliance Officer term to expire December 31, 2016.\*
38. Appointment of DON RUSSELL as Shade Tree Advisory Member term to expire December 31, 2016.\*
39. Appointment of DON RUSSELL and JAMES POWDERLEY as JIF Safety Committee Member and Alternate, respectively, December 31, 2016\*
40. Appointment of RAYMOND J. CYWINSKI and alternate MELINDA IANNUZZI as JIF Fund commissioner and Alternate, respectively, terms to expire December 31, 2016\*
41. Appointment of IDA MANDICH as Tax Search officer term to expire December 31, 2016.\*
42. Appointment of SUSAN CROSMAN as Assessment Search officer term to expire December 31, 2016.\*
43. Appointment of JOSEPH GRAY as ADA Coordinator, term to expire December 31, 2016.\*
44. Appointment of GREGORY SATHANANTHAN, ZAHID FAROOKI, STEVEN RUBIN, STEPHEN SILVER, and LEON KAVELAR as Police Surgeons, terms to expire December 31, 2016.\*
45. Appointment of DON CHO, ALFRED CLAEYS, SAM GRIFFETH, KEVIN HANRAHAN, KYOUNG LEE, KENNETH LEGRAND, THOMAS M. SHINE and PARTICK WARD as Special Police Officers, terms to expire December 31, 2016.\*
46. Appointment of FELICIA ANDRISANO, CARMELLA BONINO, JOSEPH BONINO, NUALA CONNELLY, PHIL CORLETTA, VALERIE DELASCIO, SUN FRIEBE, JO ANN MARTIN, LUCILLA MILLS, PETER NAUGHTON,

KELLY PARSEGIAN AND JOSEPH WOSKA as School Crossing Guards terms to expire December 31, 2016. \*

47. Appointment of CHRISTOPHER BIANCHI as Deputy Emergency Management Coordinator, terms to expire December 31, 2016.\*
48. Appointment of ROBERT CORRADO, Zoning Board member, term to expire December 31, 2019.\*
49. Appointment of TIMOTHY WOODS, Zoning Board member, term to expire December 31, 2019.\*
50. Appointment of PETER SIMPSON, Zoning Board Alternate 1, term to expire December 31, 2017.\*
51. Appointment of Dr. HELEN RICHARDS, Board of Health member, term to expire December 31, 2018.\*
52. Appointment of Daryl Fox as Class 3 Member of the Planning Board, term to expire December 31, 2016.\*
53. Appointment of RAYMOND J. CYWINSKI AND MICHAEL FOX as members of the Library Board, terms to expire December 31, 2016.\*
54. Appointment of BRUCE LOCKLIN as Library Board member, term to expire December 31, 2020.\*
55. Resolution confirming Mayor Cywinski's Council Committee Chairman and members for the year 2016 as follows:\*

<u>Committee</u>	<u>Chairman</u>	<u>Members</u>
Police, Fire & Public Events	Joe Gray	Ted Davis Daryl Fox
Ambulance & Recreation	Joe Connolly	Joe Gray Melinda Iannuzzi
DPW, Public Bldgs & Public Utilities	Ted Davis	Daryl Fox Melinda Iannuzzi
Finance & Insurance	Melinda Iannuzzi	Joe Connolly Gregg Paster
Management, Adm. & Newsletter	Daryl Fox	Joe Gray

Gregg Paster

Real Estate & Ordinance

Gregg Paster

Joe Connolly  
Ted Davis

The Mayor pointed out that two changes have been made to the professional appointments and that they were made with the intent of benefiting the Borough.

Request to remove and discuss items on the Consent Agenda. Mr. Gray requested numbers 26 and 55. Mrs. Iannuzzi requested 31. The Mayor asked for discussion on 9 and clarification on 17 that the words “on delinquent taxes about \$10,000” be added.

Discussion of number 9: Mr. Paster stated that sometimes the public session becomes a free for all. He requested that comments be limited to 5 minutes and responses to 10 minutes, subject to possible relaxation of such upon motion. Mr. Gray and Mrs. Iannuzzi agreed. The Mayor felt it was better not to limit the comments but to allow the chair to regulate it. Mr. Davis stated that the resolution was really intended to encourage individuals to come in prepared. Mr. Doyle said that someone is usually given the task of watching the clock. Mr. Doyle will be the one in charge of keeping time. Comments by council members would not be credited against the time of the public member. Number 9 returned to Consent Agenda.

Number 26: Mr. Gray felt that the decision of choosing a labor attorney should be given more time. He thought maybe the candidates could be invited to a meeting. Discussion. The Mayor stated that the firm listed on number 26 offered a reduced rate. Mr. Gray moved to table until 2/8, second Mr. Paster. Mrs. Fox, Mr. Gray, and Mayor Cywinski will conduct interviews as a committee. Mr. Connolly will be an alternate. All in favor of tabling.

Number 31: Mrs. Iannuzzi asked what the reasoning was—financials and ability. 31 returned to agenda.

Number 55: Mr. Gray asked for the following changes:

<u>Committee</u>	<u>Chairman</u>	<u>Members</u>
Police, Fire & Public Events	Joe Gray	Ted Davis Gregg Paster
Ambulance & Recreation	Joe Connolly	Daryl Fox Melinda Iannuzzi
DPW, Public Bldgs & Public Utilities	Ted Davis	Joe Gray Gregg Paster

Finance & Insurance	Melinda Iannuzzi	Joe Connolly Daryl Fox
Management, Adm. & Newsletter	Daryl Fox	Joe Connolly Melinda Iannuzzi
Real Estate & Ordinance	Gregg Paster	Ted Davis Joe Gray

The Mayor explained his reasons for the change. The Council felt that the interworkings of the committees spoke in favor of the changes. Item put back on agenda as amended.

Motion opening the meeting to the public on Consent Agenda items: Mrs. Fox moved to open the meeting, second Mr. Davis. All in favor. Carried.

**Mr. Schooler** asked for clarification on the two professionals who might be changed and asked whether the governing body would be affected in their ability to discuss. It does not. He is concerned that the governing body would then have more time to state its case than would the public. He would rather no one have a limit, but if there is a limit it should be on both sides. He suggested that the Mayor communicate the limit at every meeting. The attorney suggested putting up a sign. Mr. Schooler also asked for clarification on the 6% penalty. **Mr. Connolly** supported the idea to remind the public of the 5-minute limit. Mr. Gray moved to close the meeting to the public, second Mrs. Fox. All in favor. Carried.

Motion by Mr. Gray seconded by Mrs. Fox to approve Consent Agenda Items No. 7 through 55, excluding # 26.

ROLL CALL VOTE

Mr. Gray-yes	Mrs. Iannuzzi-yes
Mr. Davis-yes	Mrs. Fox-yes
Mr. Connolly-yes	Mr. Paster-yes

Mayor to announce the appointment of JAMES TABACCHI as Planning Board Member Class II, term to expire December 31, 2018.

Mayor to announce the appointment of CAROLE CARDINALE as Planning Board Member Class IV, term to expire December 31, 2018.

Mayor to announce the appointment of DAVID FULIN as Planning Board Alternate 1 member, term to expire December 31, 2017.

Mayor to announce his appointment of JESSICA WANG, JAMES TABACCHI and BEVERLY KAZICKAS as members of the Environmental Commission, terms to expire December 31, 2018.

Mayor to announce his appointment of RAYMOND J. CYWINSKI as member of the Shade Tree Commission term to expire December 31, 2020.

Mayor to announce his appointment of \_\_\_\_\_ as an alternate 2 member of the Shade Tree Commission term to expire, December 31, 2016. (The Mayor asked for recommendations.)

Mayor to announce his appointment of ANA YEZEKIAN as a member of the Recreation Commission term to expire December 31, 2016.

Mayor to announce his appointment of SARA GATANAS as a member of the Recreation Commission term to expire December 31, 2017.

Mayor to announce his appointment of REBECCA LAPIRA as a member of the Recreation Commission term to expire December 31, 2020.

Mayor to announce his appointment of ANDREA SLOWIKOWSKI as a member of the Recreation Commission term to expire December 31, 2020.

Mayor to announce his Liaison Appointments

2016 LIAISON APPOINTMENTS

Board of Education	Melinda Iannuzzi
Board of Health	Ted Davis
Environmental Commission	Gregg Paster
Library	Daryl Fox
Nature Center	Joe Connolly
Recreation Commission	Melinda Iannuzzi
Shade Tree Commission	Joe Connolly
Zoning Board Liaison	Joe Gray

Discussion of availability. Keep as written.

The Mayor put forward the name of Louis DeAngeles as Public Defender. Mr. Paster spoke in favor, second Mrs. Fox.

ROLL CALL VOTE:

Mr. Gray-yes	Mrs. Iannuzzi-yes
Mr. Davis-yes	Mrs. Fox-yes
Mr. Connolly-yes	Mr. Paster-yes

Mr. Gray moved to open the meeting, second Mr. Paster. All in favor. Carried.

Mr. Gray moved to close the meeting to the public, second Mr. Connolly. All in favor. Carried.

Mr. Connolly moved to adjourn the meeting, second Mr. Gray. All in favor. Carried. Meeting adjourned at 8:15 pm.

Respectfully submitted,

Susan Crosman, RMC  
Borough Clerk/Coordinator